

CoSA/NAGARA Geo-Archival Practices Survey (2008)

Survey Intro

Kentucky, North Carolina, and Utah are partnering with the Library of Congress as part of the National Digital Information Infrastructure and Preservation Program (NDIIPP) to examine the current state of digital preservation in the field of geospatial data and information. Geospatial coordination staff in these states are working closely with their counterparts in state archives to document workflows, establish best practices, and elevate the awareness of geospatial preservation with other stakeholder groups including: the National Association of State Chief Information Officers (NASCIO), NAGARA, and National States Geographic Council (NSGIC). This survey aims to investigate the maturity of geoarchives at a state level, across the country.

Completing the survey should take approximately fifteen (15) minutes and results will be shared with the NAGARA community this fall. Please complete your survey by XXXXXX.

IMPORTANT NOTE: The project focus addresses data being retained specifically for ARCHIVAL, HISTORICAL or TEMPORAL ANALYSIS purposes. This survey is NOT intended to address or include information about routine BACKUPS that overwrite data for purposes such as disaster recovery.

* 1. Which state do you represent?

GeoArchives Ownership

* 2. What is the status of ELECTRONIC RECORDS program in your state? (choose the answer most similar to your practices)

Advanced -- formal programs and schedules/dedicated staff in place to address multiple digital media (email, GIS, web, images)

Planning stage -- research and analysis for beginning an electronic records program underway

Intermediate -- program and schedule formalization underway/ dedicated staff in place to address at least one digital media (email, GIS, web, images)

Our state does not currently have plans to have an electronic records program/ staff

Beginning -- dedicated staff in place, analysis/ discovery of digital media underway

* 3. How far along is your state in its effort to preserve geospatial data? (check all that apply)

We are actively receiving and archiving geospatial data records from multiple sources (state agency, county, and/or municipal government)

We are aware of/ have worked with our state GIS lead

We are actively receiving and archiving geospatial data records from one or a few (less than 5) sources (state agency, county, and/or municipal government)

We have had no exposure to GIS data or staff

Geospatial data is included in agency records retention schedules

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* 4. Is geospatial data specifically addressed in agency records retention schedules?

- Geospatial data is addressed in the state's general retention schedule
- Geospatial data is addressed consistently in all agency retention schedules.
- Geospatial data is addressed in some but not all agency retention schedules.
- Not Sure

* 5. Which agency in your state is responsible for preserving geospatial data and managing archived geo records? (choose one)

- State GIS organization
- State Archives or Records
- State Library
- Other
- University Library
- Archives are decentralized: managed at the local/ county/ state agency level
- Our state is NOT actively archiving geospatial data

Other (please specify)

Management of GeoArchive

* 6. Which organizations contribute to/ are involved in your state geospatial archives program? (check all that apply)

- Other state(wide) agencies
- Counties
- Municipalities
- Other
- Universities
- Non Profits
- Private sector

Other (please specify)

* 7. What are the business rules or drivers for the preservation of geospatial data in your state? (check all that apply)

- Information technology policy
- Records retention/ archival policy
- Other
- Tax administration rules
- Legal or statutory purposes
- Change analysis (land use/land cover, population, etc)
- Historic mapping
- Cultural preservation
- N/A

Other (please specify)

Data Retention/ Use

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* 8. Which of the following types of records is your state preserving? (check all that apply)

- "Born Digital" GIS or spatial imagery content
- Digital outputs from GIS projects (i.e. PDF copies of maps)
- Digitized paper maps or aerial photos
- Hard copy paper maps
- Hard copy aerial photos
- None of the above

9. Please provide any examples of unique uses for preserved geospatial data in your state.

Best Practices

10. Please share any lessons learned/ best practice recommendations or thoughts/ experiences you may have pertaining to the process of preserving geospatial data:

11. May we contact someone from your state with follow-up questions pertaining to GeoArchives?

YES

NO

IF YES: Please provide contact info (Name, Title, Email, Phone#) of an archives staff member familiar with geospatial records.

Contact Info

* 12. Please enter your contact info:

Name:

Organization:

Address:

Address 2:

City/Town:

State:

ZIP/Postal Code:

Country:

Email Address:

Phone Number:

Last Page

Thank you for completing this survey!

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Results will be available this fall.

As always, your help is much appreciated.

To find out more info about GIS and Geospatial data in state government, please contact your state GIS coordinator:

PENDING LINK